# MINUTES OF THE MEETING HELD ON TUESDAY 12TH SEPTEMBER 2023

**Present**

Cllr G Shepherd (Chair)

Cllr J Brudenell (Vice Chair)

Cllr B Whitehead

Cllr D Stratton

Cllr D Chapman

B Jones (Clerk)

3 Members of the Public

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| **1.3.23** |  | To receive and note apologies for absence |
|  |  | There were apologies received from:-  Cllr T Jones (NYC) |
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| **2.3.23** |  | **To receive ‘Declarations of Interest’ in items on the agenda** |
|  |  | Cllr Stratton declared an interest in the Mandaville Hackforth Road planning application.  Cllr Chapman declared an interest in reseeding, weed control and deliveries to building site on the Village Green. |
| **3.3.23** |  | **To** **approve the minutes of the meetings held on:** |
|  |  | The minutes of the meetings held on the 11th July were approved.  **Matters arising:**  The Chair confirmed a note went out in the Village Newsletter regarding Outdoor Fires.  Nick Delaney attend his first Atkinson Clarke Education Foundation meeting and Cllrs thanked Helen Whitehead for representing the Parish Council in recent years.  The Green Tree pub has not opened yet, an advert has been placed on Patrick Brompton Village website advertising for staff.  Cllrs were asked informally their thoughts regarding the position of the Street Light at Oak View.  Cllrs gave thanks to the Events Committee for the events which took place over the Summer.  The Village defibrator has been registered on the National database, The Circuit.  The Chair spoke to the relevant person regarding the fires up North field. He has been assured it would not happen again. The Chair advised it will be escalated to the Environmental Officer if required.  A summit meeting still to take place with the Rector to discuss grass cutting and wild area of the Church yard |
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| **4.3.23** |  | **Finalise New Village Plan** |
|  |  | Cllrs discussed the proposed new plan for 2023/2025 including annual costs and the maintenance plan. It was agreed to hold an extraordinary meeting on 3rd October 2023 at 7pm specifically for this item. |
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| **5.3.23** |  | **Finalise Emergency Response Plan**  Cllrs discussed the proposed emergency response plan and specific wording included.  The Church has been named as the Village assembly point.  Cllr Brudenell has been named as volunteer coordinator.  Cllr Brudenell to get a quote for Basic First Aid training.  It was agreed to add the Cllrs contact numbers onto the Village website.  Cllr Stratton to send final version to Cllrs and North Yorkshire Resilience Forum to be checked. |
| **6.3.23**  **7.3.23**  **8.3.23**  **9.3.23** |  | Reseeding  AGM Utility Solution’s LDT were contacted regarding their agreement to supply new bulbs and re-seed. Top soil has been laid but there is concern that the top soil / or the seed may contained an invasive weed. The Chair is in contact with the contractor who dug the trenches.  Weed Control  The Village green’s grass has not been cut for 6 weeks which has resulted in weeds having access to grow on the dug-up areas by AGM Utility Solution’s LDT. This has been addressed and the Chair has been advised it will be cut this week.  It was approved for Cllr Chapman to buy another 3-1 weed and feed bag.  Deliveries to the building site on the Village Green  A concern was raised regarding the disruption being made to the green from deliveries.  The Clerk to email person in question.  Broadband Infrastructure works  Two companies are now laying cables. Requests from AGM Utility Solution’s LDT to carry out continual work are still being requested. |
| **10.3.23** |  | **Planning & Planning Updates**  Mandaville Hackforth Road. The planning application for: Full Planning Permission to Form a New Link Between Garage and Bungalow, New Roof over Garage and Link, New Front Porch, Bay Window to Living Room, Increase Size of Utility, has been granted.  A response was submitted to ensure surface water is dispersed appropriately which was not noted on the decision notice. Cllrs to monitor. |
| **11.3.23** |  | **Reports of previous month’s meetings etc.**  - to hear from Parish/District/County Councillors on any meetings attended or other information of interest to the Parish Council |
|  |  | The Events Committee next meeting will take place on 27th November. Cllr Shepherd to attend. The following information was given:  They will not be planting anymore bulbs and will see what grows. Will review the situation throughout the village in the areas disturbed by the fibre installation.  Halloween pumpkin display on 28th October.  Poppy display to be erected on 4th November.  Call my bluff wine night on 11th November.  Litter pick to take place on 19th November and would like to encourage the community to take part.  Quiz night is planned for 25th November.  Carol Singing on 15th December.  New Years Eve gathering – TBC  Cllr Stratton reported that the NLW and PB Village Hall Committee would like to recruit Co-Optees onto the Committee and looking for volunteers in the community. Agreed to add a note into the next Village Newsletter. |
| **12.3.23** |  | Correspondence |
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|  |  | Cllr Shepherd and 1 other to attend the Richmondshire Branch Meeting, 23rd October 2023.  Cllrs discussed D Day 80 – 6th June 2024. Cllr Stratton felt it was inappropriate to mark to occasion as a celebration. Cllrs agreed not to buy beacons.  The Chair to speak to Rev. Lawton to see if a commemoration could be organised at the war memorial and to see what Newton Le Willows are planning.  Cllr Shepherd to review NALC consultation on Local Plans document. Responses to be submitted by 22nd September. |
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| **13.3.23** |  | **Finance**  The Clerk advised the Parish’s current balances are as follows,  HSBC current account - £5009.76  Skipton Building Society savings account - £3162.27  VAT refund for the 22/23 financial year has been paid totalling £663.20.  Three new trustees were proposed and seconded for the Skipton Building Society account with two signatures required for a transaction. These are as follows:  Cllr Grahame Shepherd  Cllr Jessica Brudenell  Cllr Brian Whitehead  The paperwork to change the name on Skipton Building Society account was completed and the Clerk to action. |
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| **14.3.23** |  | Defibrillator Rota |
|  |  | October – Cllr Brudenell  November – Cllr Stratton |
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| **15.3.23** |  | Urgent Items  Hackforth Road is due to be closed for 16 weeks from the 14th September. The Chair to contact Highways at North Yorkshire Council regarding heavy traffic coming from the A1, the potential to divert and erect signs. |
| **16.03.23** |  | Date for the next meeting |
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|  |  | Tuesday 7th November 2023 – 7.30pm |
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|  |  | As there was no further business the meeting closed at 9.05pm. |
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